



# City of San Antonio

## Agenda Memorandum

**File Number:**21-3253

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**Agenda Item Number:** 5.

**Agenda Date:** 5/13/2021

**In Control:** Early Childhood Education Municipal Development Corporation Board of Directors

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**DEPARTMENT:** Economic Development Department (EDD)

**DEPARTMENT HEAD:** Alejandra Lopez

**COUNCIL DISTRICTS IMPACTED:** City Wide

**SUBJECT:**

Pre-K 4 SA Board briefing on the SA: Ready to Work FY 2022 through FY 2027 Financial Forecast, and action to approve the FY 2021 and FY 2022 Annual Operating Budget and Personnel Complement.

**SUMMARY:**

The Economic Development Department ("EDD") will present information to the Pre-K 4 SA Board relating to the SA: Ready to Work program, and the FY 2022 through FY 2027 Financial Forecast. EDD also will present the FY 2021 and FY 2022 Annual Operating Budget and Personnel Complement ("Annual Budget") for consideration and approval.

**BACKGROUND INFORMATION:**

In November 2020, San Antonio voters approved the "SA: Ready to Work" program to increase access to quality jobs with benefits for thousands of San Antonio residents by connecting them with the talent requirements in San Antonio.

In December 2020, EDD provided City Council an overview of SA: Ready to Work program implementation planning and financial forecast. Later that month, City Council created the SA: Ready to Work Advisory Board ("Advisory Board") with the following charge, to: (1) validate in-demand occupations, (2) recommend levels of wraparound support, (3) recommend allotment of certification training versus college education, (4) foster alignment between in-demand skillsets and training programs, and (5) serve as community ambassadors.

In March 2021, City Council appointed the Advisory Board, which is comprised of nine at-large members, representing local employers, workforce training participants, trade/labor, training/education and community organizations, and 2 City Council Liaisons. The Advisory Board has met five times to date.

In April 2021, EDD provided City Council with an overview of the SA: Ready to Work policy and with a pre-solicitation briefing.

City Council will be provided with an informational briefing on the SA: Ready to Work FY 2022 - FY 2027 Financial Forecast and FY 2022 Proposed Budget on May 12, 2021.

## ISSUE:

EDD will present to the Pre-K 4 SA Board an updated SA: Ready to Work Financial Forecast and the proposed Annual Budget, taking into consideration program updates made since December 2020, and City Council and Advisory Board feedback.

**Financial Forecast.** The Financial Forecast provides a current and long-range financial assessment, addressing revenues, expenses, and financial reserves. The Financial Forecast will focus on the funding for Administration, Intake & Assessment, and Wraparound Services to include Case Management, Tuition Assistance, and Emergency Services. The Financial Forecast is based on a set of assumptions as of April 2021. The Financial Forecast is not a budget, rather it is intended to provide the Pre-K 4 SA Board, City Council, and the community with a financial outlook for the SA: Ready to Work program.

**Annual Budget.** The proposed Annual Budget reflects anticipated program revenues, expenses, and City personnel costs for July 1, 2021 through June 30, 2022. Additionally, the Budget also includes estimates for program revenues and expenses for April 1 through June 30, 2021, which would be approved along with the FY 2022 Budget.

## ALTERNATIVES:

The Early Childhood Education Municipal Development Corporation bylaws require Pre-K 4 SA Board approval of the Annual Budget. If the Board does not approve this item, it will be required to hold a special meeting to consider a revised budget.

## FISCAL IMPACT:

The Financial Forecast is for informational purposes only. Board consideration and subsequent adoption of the SA: Ready to Work Fiscal Year 2022 Annual Operating Budget and associated personnel complement will approve appropriations for the year beginning July 1, 2021 and ending June 30, 2022. Additionally, board consideration and adoption will approve the estimates for program revenues and expenses for Fiscal Year 2021.

## RECOMMENDATION:

The SA: Ready to Work Financial Forecast is a briefing item with no staff recommendation to be considered by the Board.

Staff recommends approval of the SA: Ready to Work Fiscal Year 2022 Annual Operating Budget and Personnel Complement.