



City of San Antonio

Agenda Memorandum

File Number:21-4298

Agenda Item Number: 5.

Agenda Date: 6/24/2021

In Control: Audit and Accountability Committee

**CITY OF SAN ANTONIO
PUBLIC WORKS DEPARTMENT
INTERDEPARTMENTAL CORRESPONDENCE**

TO: Erik Walsh, City Manager

FROM: Razi Hosseini, P.E., R.P.L.S., Director/City Engineer, Public Works Department

COPIES: Audit and Accountability Committee; Ben Gorzell, Jr., CPA, Chief Financial Officer; Kevin Barthold, City Auditor; Roderick J. Sanchez, AICP, CBO, Assistant City Manager; Nefi Garza, P.E., Assistant Director, Public Works Department; Troy Elliott, CPA, Deputy Chief Financial Officer

SUBJECT: Consideration of Completed High-Profile Solicitation

DATE: June 24, 2021

The following high-profile project has completed the solicitation process. This item is presented to the Audit and Accountability committee for review prior to the full City Council for consideration.

Annual Contract for Natural Creekway Maintenance (Public Works) - The Public Works Department released a Request for Competitive Sealed Proposal (RFCSP) seeking a contractor to provide maintenance services to natural creekways along approximately 30 miles of Leon Creek and Salado Creek and 50 miles of tributaries located throughout the City. Services shall include, but are not limited to, control of non-native (invasive) vegetation, tree and brush trimming or removal, on-site mulching services, and debris removal and disposal. These services are to ensure that passage of storm water is allowed through the creekways while maintaining the integrity of the natural riparian environment.

Solicitation Type: Request for Competitive Sealed Proposal
Contract Value: \$4.4 Million
Term of Contract: 2 years with 2, 1-year renewal options
Number of Respondents: 2
Contract to be Awarded: 1
Council Consideration: August 5, 2021
Evaluation Criteria: Experience, Background, Qualifications: 35 points

Proposed Plan: 35 points
 Price: 20 points
 M/WBE Prime Contract Program: 10 points
 SBEDA Requirement: 10% M/WBE Subcontracting Requirement
 Local Preference Program: Not Applicable
 Veteran Owned Small Business Preference Program: Not Applicable
 Voting Members: David W. McCary, CPM, Assistant City Manager, City Manager's Office
 Nefi Garza, P.E., Assistant Director, Public Works Department
 Andre Hayes, Storm Water Operations Inspector, Public Works Department
 Sandy Jenkins, Parks and Recreation Manager, Parks and Recreation Department
 Steven Boylan, Storm Water Operations Superintendent, Public Works Department

Final Score Matrix

RFCSP for ANNUAL CONTRACT FOR NATURAL CREEKWAY MAINTENANCE (021-018; 6100013379) Score Summary *FINAL EVALUATION MAY 17, 2021			
	Maximum Points	Vendor A	Vendor B
A - Experience, Background, Qualifications	35	32.80	20.80
B - Proposed Plan	35	30.80	24.40
C - Price	20	19.46	20.00
D - Small Business Economic Development Advocacy Program	10	0.00	0.00
TOTAL SCORE	100	83.06	65.20
RANK BASED ON TOTAL SCORE		1	2

*One evaluation meeting held with no interviews conducted.

Due diligence conducted for the respondents to the above solicitation included a search of federal and state debarment lists, prohibited political contributions, conflicts of interest, delinquent City/County taxes, outstanding payments to the City, payment of state franchise fees as well as a search of the internet for pertinent business information. No material findings were noted that would prevent the City from awarding to the selected vendor.

Staff recommends committee approval to proceed with scheduling this item for full City Council consideration.