



City of San Antonio

Agenda Memorandum

File Number:15-1772

Agenda Item Number: 14.

Agenda Date: 3/12/2015

In Control: City Council A Session

DEPARTMENT: Parks and Recreation

DEPARTMENT HEAD: Xavier D. Urrutia

COUNCIL DISTRICTS IMPACTED: Council District 1

SUBJECT:

Job Order Contract for roof renovations at Commander's House

SUMMARY:

This ordinance authorizes a Job Order Contract for roof renovations at the Commander's House in an amount of \$181,423.95, funded from the Parks and Recreation General Fund operating budget, payable to F.A. Nunnelly, located in Council District 1.

BACKGROUND INFORMATION:

The Commander's House is located at 622 S. Flores and is an adult and senior center providing an array of programming. The project for this roof replacement was identified in the City's five-year facility deferred maintenance program and funds have been allocated from the General Fund operating budget for this project.

This project was selected to utilize the Job Order Contract (JOC) delivery method to provide the City with on-call construction, renovation and maintenance services for City buildings and facilities. Of the ten contractors approved through Ordinance 2015-01-15-0013, F.A. Nunnelly was selected based upon the contractor's current workload, overall capacity, familiarity with the facility, expertise in completing specific tasks and managing the specific trade needed to carry out the job. In addition, F.A. Nunnelly has experience with historic buildings and the specific roofing structure to be able to manage roof replacement.

ISSUE:

This ordinance authorizes a Job Order Contract for roof renovations at the Commander's House in an amount of \$181,423.95, funded from the Parks and Recreation General Fund operating budget, payable to F.A. Nunnelly.

This action is consistent with the City's established policy of utilizing the Job Order Contracting delivery method for renovation projects of this nature and scope. City Council approval is required for projects utilizing Job Order Contracts over \$100,000.00.

Project construction is anticipated to begin in late March 2015 and is estimated to be completed by July 2015.

ALTERNATIVES:

Should the City not approve this contract, the department would be required to purchase services through another contractor. This could result in delays for maintenance and repairs for Commander's House.

FISCAL IMPACT:

This ordinance recommends a one-time capital improvement expenditure, in an amount of \$181,423.95, authorized payable to F.A. Nunnelly. Funds for this project are available in the Parks and Recreation Department General Fund operating budget.

RECOMMENDATION:

Staff recommends approval of the Job Order Contract for roof renovations at the Commander's House in an amount of \$181,423.95 to F.A. Nunnelly.

Discretionary Contracts Disclosure Form, as required by the City's Ethics Ordinance for all Projects, where subjective criteria are used to select the contractor or consultant rather than by low bid, is attached.