



City of San Antonio

Agenda Memorandum

File Number:15-1778

Agenda Item Number: 8.

Agenda Date: 3/12/2015

In Control: City Council A Session

DEPARTMENT: Parks and Recreation

DEPARTMENT HEAD: Xavier D. Urrutia

COUNCIL DISTRICTS IMPACTED: City Wide

SUBJECT:

Park Operations Annual Contract for Concrete

SUMMARY:

This ordinance accepts the low qualified bid and awards a Labor and Material Contract for Concrete Work in San Antonio parks to TCL Construction Enterprises, Inc., for an estimated amount of \$729,930.50. This ordinance provides the procurement of labor and concrete material for park operations as needed and in accordance with the annual adopted budget approved by City Council.

BACKGROUND INFORMATION:

The City of San Antonio utilizes annual contracts for procuring high volume repetitive purchases. Annual contracts are an efficient method of securing the best prices through volume purchasing and reducing large amounts of work related to the bid process. Utilization of annual contracts allows the City to procure numerous different commodities in support of the normal daily operations.

The formal competitive bid was advertised in The Hart Beat on December 10, 2014, and December 15, 2014, on the City's website and in the Electronic State Business Daily. Bids were opened on Tuesday, January 13, 2015, with four (4) bidders submitting their bid. TCL Construction Enterprises, Inc. was the lowest responsive bidder with a bid amount of \$729,930.50.

This purchasing contract was developed utilizing the low bid process; therefore, a Discretionary Contracts Disclosure Form is not required.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program, which requires contracts be reviewed by a Goal Setting Committee to establish a requirement and/or incentive unique to the particular contract in an effort to maximize the amount of small, minority, and women-owned business participation on the contract. The Goal Setting Committee set a Minority/Women Business Enterprise (M/WBE) subcontracting goal of sixteen percent (16%) and an African American Enterprise (AABE) subcontracting goal of one percent (1%). TCL Construction Enterprises, Inc. has committed to the Minority/Women Business Enterprise (M/WBE) subcontracting goal of sixteen percent (16%) and an African American Enterprise (AABE) subcontracting goal of one percent (1%) subcontractor participation.

ISSUE:

This contract represents labor and concrete material used by Parks & Recreation for maintenance, repairs and ADA compliance.

ALTERNATIVES:

Should the City not approve this contract, the department would be required to purchase services on an as needed basis wherein increased cost due to non-contract buying could be realized. This could result in delays for maintenance and repairs of parks.

FISCAL IMPACT:

Funds are not encumbered by this ordinance. All expenditures will be in accordance with the Department's adopted budget approved by City Council. Purchases made will be on an as needed basis and dependent upon available funds within the annual adopted budget.

RECOMMENDATION:

Staff recommends approval of the contract to TCL Construction Enterprises, Inc. for labor and concrete material on an annual basis. The annual contract is critical to the City's daily operation. The contract was procured on the basis of low bid and Discretionary Contracts Disclosure Forms are not required.