



City of San Antonio

Agenda Memorandum

File Number:15-4524

Agenda Item Number: 6.

Agenda Date: 9/17/2015

In Control: City Council A Session

DEPARTMENT: Finance

DEPARTMENT HEAD: Troy Elliott

COUNCIL DISTRICTS IMPACTED: City Wide

SUBJECT:

Annual JOCs for On-Call Plumbing Services for SAAS

SUMMARY:

This ordinance authorizes acceptance of proposals from Craftsman Plumbing and The Brandt Companies, LLC to provide the San Antonio Airport System with two contracts to provide on call plumbing maintenance and repair services for a total estimated annual amount of \$400,000.00 for an initial term of two years, with options to renew the term of the agreement for three additional one-year periods. Funding for this annual contract will be allocated from the Aviation Operations and Maintenance Fund.

BACKGROUND INFORMATION:

The Aviation Department is seeking multiple on-call plumbing contracts for the San Antonio Airport System. These on-call contracts will allow the airport to keep its facilities' plumbing systems in good working order and respond quickly to repairs needed to minimize the impact to airport operations and passengers. The City issued a Request for Competitive Sealed Proposal for "Annual Job Order Contract for On-Call Plumbing Services for the San Antonio Airport System" (RFCSP 6100005729) on June 10, 2015. On July 10, 2015, the Aviation Department received two proposals.

The evaluation committee consisted of representatives from Aviation Department and Building and Equipment Services Department. The Finance Department, Purchasing Division facilitated by ensuring compliance with City procurement policies and procedures.

The evaluation of each proposal was based on a total of one hundred points: thirty five points for experience, background, qualifications, and twenty five points for proposed plan; twenty points for price schedule; fifteen

points for SBE Prime Contract Program; and five points for Mentorship Incentive Program. Based on the City's standard RFCSP process, Craftsman Plumbing and The Brandt Companies, LLC were recommended for award.

The initial term of the agreement shall be for a period of two years. Three additional one-year renewals at the City's option will also be authorized by this ordinance.

ISSUE:

This ordinance will provide the San Antonio Airport System with two contractors to provide on-call commercial plumbing maintenance and repair services. City Council approval is required for projects utilizing job orders over \$100,000.00.

This contract will be awarded in compliance with the Small Business Economic Development Advocacy (SBEDA) Program. Craftsman Plumbing is a small business.

Recommended awards are an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to non-professional service contracts, so no preference was applied to this contract.

ALTERNATIVES:

Should these contracts not be approved, Aviation Department will be required to procure services on an as needed basis which could lead to inconsistent service and a delay in response time to maintenance and repair requests.

FISCAL IMPACT:

Funds for proposed contract are available in the Aviation Operations and Maintenance Fund.

RECOMMENDATION:

Staff recommends approval of the contracts with Craftsman Plumbing and The Brandt Companies, LLC to provide the San Antonio Airport System with plumbing maintenance and repairs for an estimated annual amount of \$400,000.00.